

**Sub Committee Matrix (City Form)**

Sub Committee comprised of Yakuboff - Anderson - Batula

	Mayor - Alderman	City Manager - City Council	Reference
<b>Governing Body</b>	Mayor & Alderman	City Council	49-C:8
<b>Legislative Body</b>	Mayor & Alderman	City Council	49-C:8
<b>Chief Administrative Officer</b>	Mayor	City Manager	49-C:16
<b>Representation</b>	Equal Wards - Defined by Charter Number of Alderman chosen as specified by law,Ord. or charter	Equal Wards - Defined by Charter Number of Councilors chosen as specified by law,Ord. or charter	49-C:3 46-1
<b>Terms of Office</b>	Set by Charter (Typ. Mayor 2 yr - Alderman Coterm. 1,2,3 yr)	Set by Charter (Typ. Weak Mayor -Councilman Coterm. 1,2,3 yr)	49-C:8
<b>Principal Officer</b>	Mayor	City Manager	49-C:16
<b>Period of Domicile</b>	1 Year (set by charter)	1 Year (set by charter)	49-C:9
<b>Residency</b>	1 Year (set by charter) Alderman in Ward - Mayor at Large	1 Year (set by charter)	49-C:9
<b>Vacancies</b>	Charter provides procedure until next election	Charter provides procedure until next election	49-C:10
<b>Compensation</b>	Designated by charter or ordinance (Mayor FT Salary - Alderman PT)	Councilors receive compensation (Specified by Charter or Ordinance)	49-C:11
<b>Removal From Office</b>	All can be removed under charter specifications All can be removed on specific charges after due notice and hearing for prolonged absense, crimes or misconduct	All can be removed under charter specifications Elected Councilors can be removed on specific charges after due notice and hearing for prolonged absense, crimes or misconduct	49-C:13
<b>General Powers (Charter Determines)</b>	Can Introduce bills & initiate measures Head of Administrative Branch Mayor supervises administrative affairs Ensures Ordinaces,Charter and General Laws applicable to the city Mayor cannot be counted to make a quorum Mayor cannot vote as a member except in the case of Equal Division	Can Introduce bills & initiate measures Head of Administrative Branch City Manager supervises administrative affairs Ensures Ordinaces,Charter and General Laws applicable to the city Keeps Elected Body Informed City Manager cannot vote	49-C:15 49-C:16

	<b>Mayor - Alderman</b>	<b>City Manager - City Council</b>	Reference
<b>Appointive Powers</b>	The Mayor has power to Appoint or remove Administration Service Officers of city (not Alderman)	The City Manager has power to Appoint or remove Administration Service Officers and employees of city	49-C:18
	Charter Provides Appointment of: Fire Chief, Police Chief, Health Officer by way of Mayor	Charter Provides Appointment of: Fire Chief, Police Chief, Health Officer by way of City Manager	49-C:20
		Charter provides for the removal of City manager (Non Interf.)	
<b>Non Interference by Elect Body</b>	Indiv of elected body cannot influence CAO, No interf of officers Interference is cause for removal of office	Indiv of elected body cannot influence CAO, No interf of officers Interference is cause for removal of office	49-C:19
<b>Appointive Officers</b>	Mayor has power subject to provision by the charter	City Manager has power subject to provision by the charter	47-14
			49-C:20
			49-C:18
<b>Organization</b>	See Org Chart	See Org Chart	49-C:21
<b>Administrative Code</b>	See Org Chart	See Org Chart	49-C:21
<b>Merit Plan</b>	Crafted in 9 Months	Crafted in 9 Months	49-C:21
<b>Fiscal Year</b>	Determined by Charter (Jan - July)	Determined by Charter (Jan - July)	49-C:22
<b>Budget Process</b>	See Attachment	See Attachment	49-C:23
<b>Budget Submission Dates</b>	See Attachment	See Attachment	
<b>Budget Hearings</b>	See Attachment	See Attachment	
	Mayor prepares budget - Alderman Pass Budget - Process Incl. Hear'g	CM prepares budget - Councilman Pass Budget - Process Incl. Hear'g	49-C:23
<b>Transfer of funds</b>	Determined by Charter	Determined by Charter	49-C:23
<b>Audit</b>	Required by statutes as established by charter	Required by statutes as established by charter	49-C:23 47-8
<b>Supplemental Appropriations</b>	Approved by Alderman - 2/3 vote required	Approved by Councilman - 2/3 vote required	49-C:23,6
<b>Fiscal Controls</b>	As established by charter	As established by charter	49-C:23
	Periodic or Min. Quarterly report of finances	Periodic or Min. Quarterly report of finances	47-6
	Mayor/Alderman control disbursements	City Councils control disbursements	

	<b>Mayor - Alderman</b>	<b>City Manager - City Council</b>	Reference
<b>Borrowing</b>	As established by charter Subject to provisions of state law and regulation by ordinance Borrowing for terms over 1 yr authorized by elected body after PH	As established by charter Subject to provisions of state law and regulation by ordinance Borrowing for terms over 1 yr authorized by elected body after PH	49-C:24 31-11
<b>Referendum Procedures</b>	Charters include the provision for procedure for voters to petition to suspend or implement an ordinance Except budget and land use regulation enacted by elected body	Charters include the provision for procedure for voters to petition to suspend or implement an ordinance Except budget and land use regulation enacted by elected body	49-C:33a
<b>Initiative Procedures</b>	Charters may include the provisions relative to initiative procedures whereby voters initiate ordinances by petition	Charters may include the provisions relative to initiative procedures whereby voters initiate ordinances by petition	49-C:33b
<b>Conflict of Interest</b>	City Charters include a provision as least as stringent as state laws	City Charters include a provision as least as stringent as state laws	49-C:33c
<b>Bond Issues</b>	Authorized by the resolution of the alderman, and passed by 2/3 vote of members and signed by mayor and city treasurer	Authorized by the resolution of the councilors, and passed by 2/3 vote of members and signed by mayor and city treasurer	33-9
<b>Land Use Changes</b>	The legislative body determines manner in which codes established Placed on ballot and not ammended until public hearing	The legislative body determines manner in which codes established Placed on ballot and not ammended until public hearing	675-2 I&II
<b>Annual Municipal Election</b>	All general election statutes apply By ballot - Fixed by law and ordinances City Clerk prepares ballot Charter species filing fee and filing period Alphabetical Order, without party designation Charter shall provide the procedure to fill Vacancies Mayor elected by majority vote of people	All general election statutes apply By ballot - Fixed by law and ordinances City Clerk prepares ballot Charter species filing fee and filing period Alphabetical Order, without party designation Charter shall provide the procedure to fill Vacancies A weak Mayor can be elected by (Highest voted in councilman) A weak Mayor can be elected by the councilman)	49-C:4&5 46-1 44-11 44-13
<b>Administrative Code Adoption</b>	City has dept/div established by charter or by elected body by Ordin. Chief Administrative Officer provides draft to elected body within 9 mo	City has dept/div established by charter or by elected body by Ordin. Chief Administrative Officer provides draft to elected body within 9 mo	49-C:21
<b>Administrative Code Review</b>	By charter, Drafted by Mayor within 9 months, Adopted by Ordinance	By charter, Drafted by CM within 9 months, Adopted by Ordinance	49-C:21
<b>Purchasing System</b>	Established by Ordinance to create a purchasing dept. City purchasing agent makes purchases	Established by Ordinance to create a purchasing dept. City purchasing agent makes purchases	48-17

	<b>Mayor - Alderman</b>	<b>City Manager - City Council</b>	Reference
<b>Investment Policy</b>	With approval of mayor and alderman, city treasurer will invest in the investment pool as established by RSA 383:22 in CD's, banks incorporated under the State of NH	With approval of mayor and councilors, city treasurer will invest in the investment pool as established by RSA 383:22 in CD's, banks incorporated under the State of NH	48-16,III
<b>Transition</b>	Charter revisions, new charters, revocations adopted by voters will become effective immediately for the purpose of co.nducting elections Otherwise on the first day of next municipal year, or by charter	Charter revisions, new charters, revocations adopted by voters will become effective immediately for the purpose of co.nducting elections Otherwise on the first day of next municipal year, or by charter	49-B:6,IV
<b>Added Notes:</b>	<p>Mayors typically have a city manager (added cost)</p> <p>Mayor is Full Time Salary Position</p> <p>A mayor who gets elected may not have the req. qualifications.</p> <p>Works IF Mayor and manager do not clash (S. Fournier)</p> <p><b>Many of these items are Charter Defined</b></p>	<p>Weak Mayor is a Part Time position with NO Salary</p> <p>We still have the city manager who can run the community affairs</p> <p>Councilors would represent distinct areas of Merrimack</p> <p>Mayor and councilors do get input from voters</p> <p>Appears that city manager would be able to run city with min interfer.</p> <p><b>Many of these items are Charter Defined</b></p>	